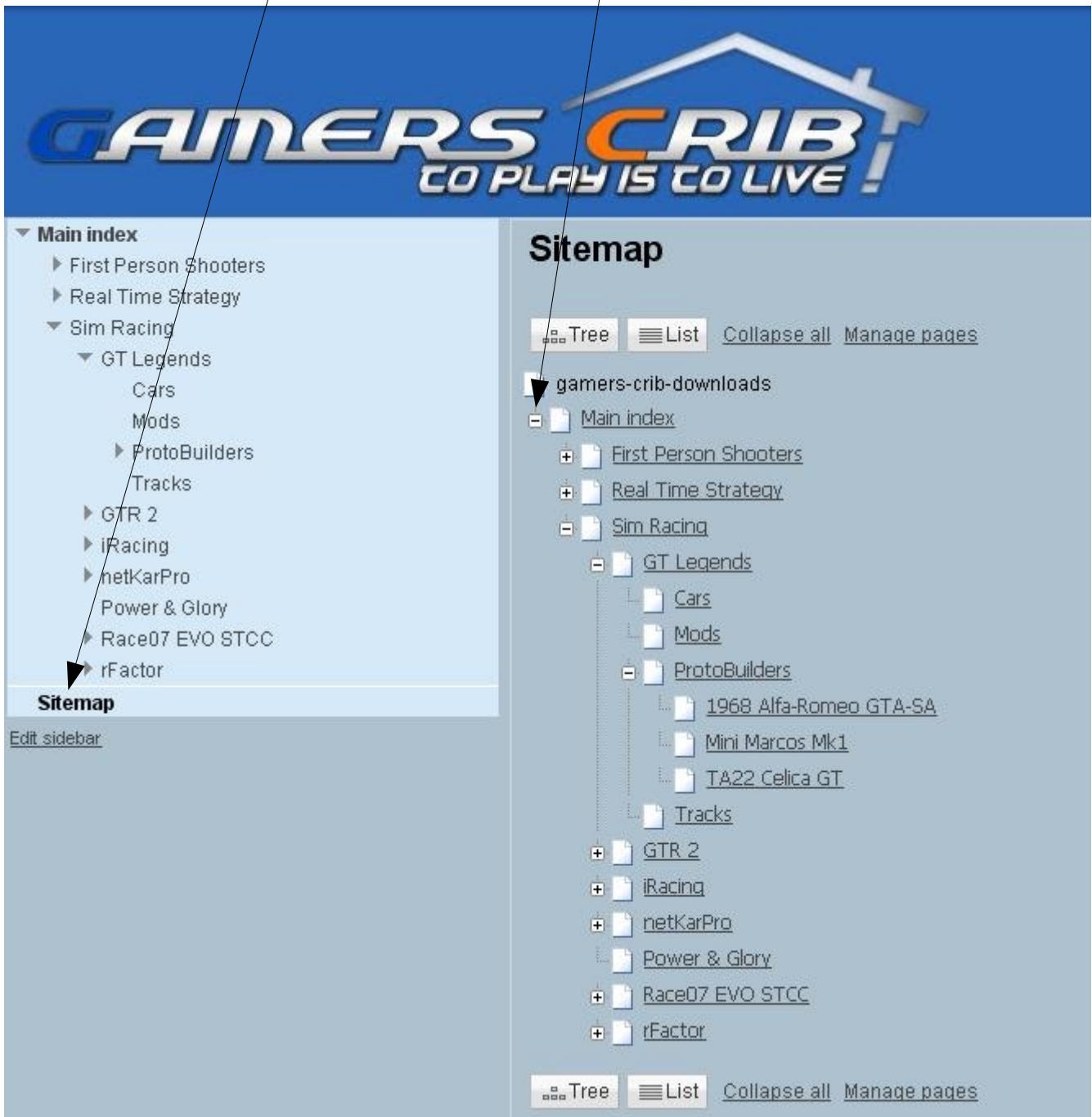


Editing the GC downloads Google Site

- [The SiteMap](#)
- [How to edit a page](#)
- [How to add an info page](#)
- [How to add an index page](#)

The Sitemap

Click on the Sitemap link, and expand the tree nodes



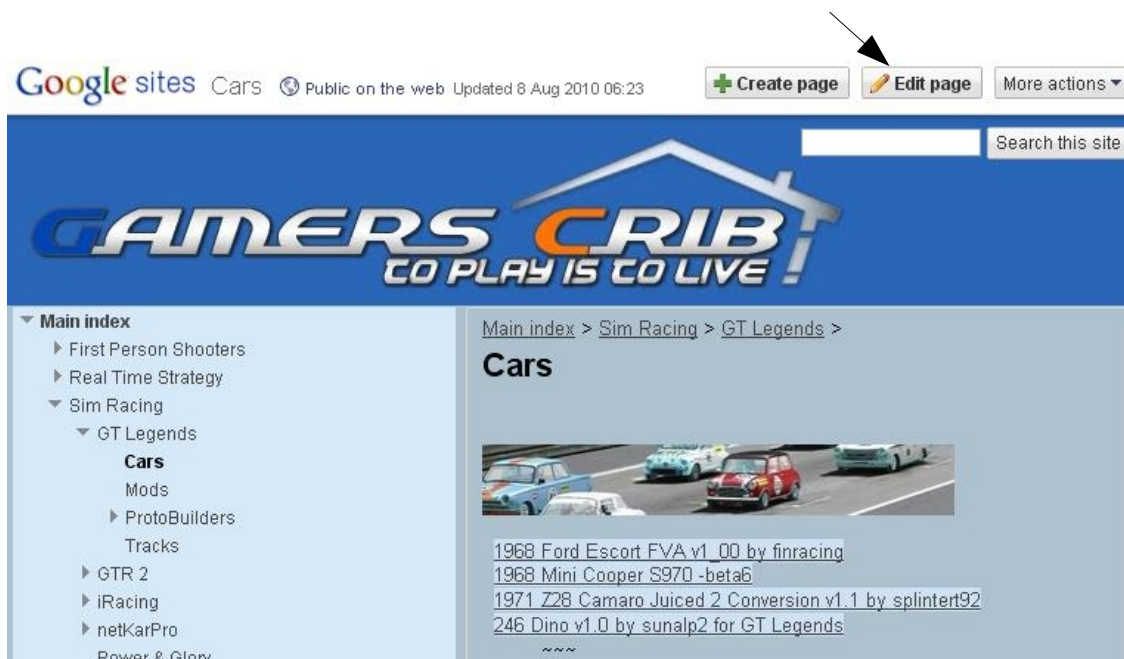
Each node in the tree represents a web page.

There are 2 basic types of page which I will call "info pages" and "index pages"

- Info pages contain links images etc
- Index pages contain Google gadgets to display the info pages (and other index pages)

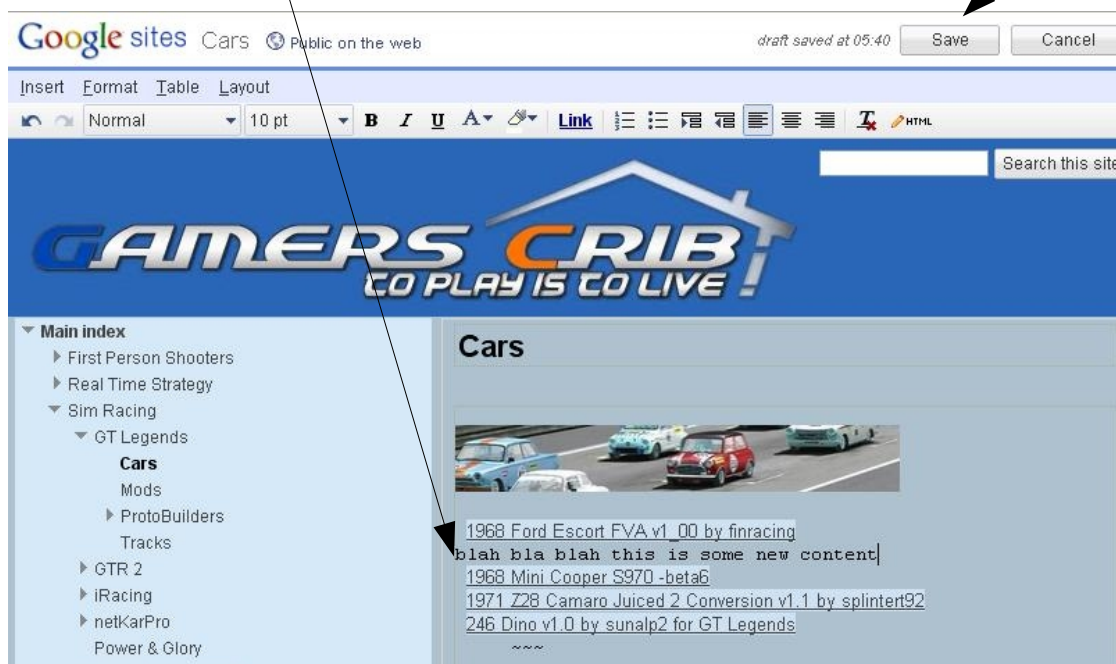
How to edit a page

1. Go to the page, and click the **Edit Page** button

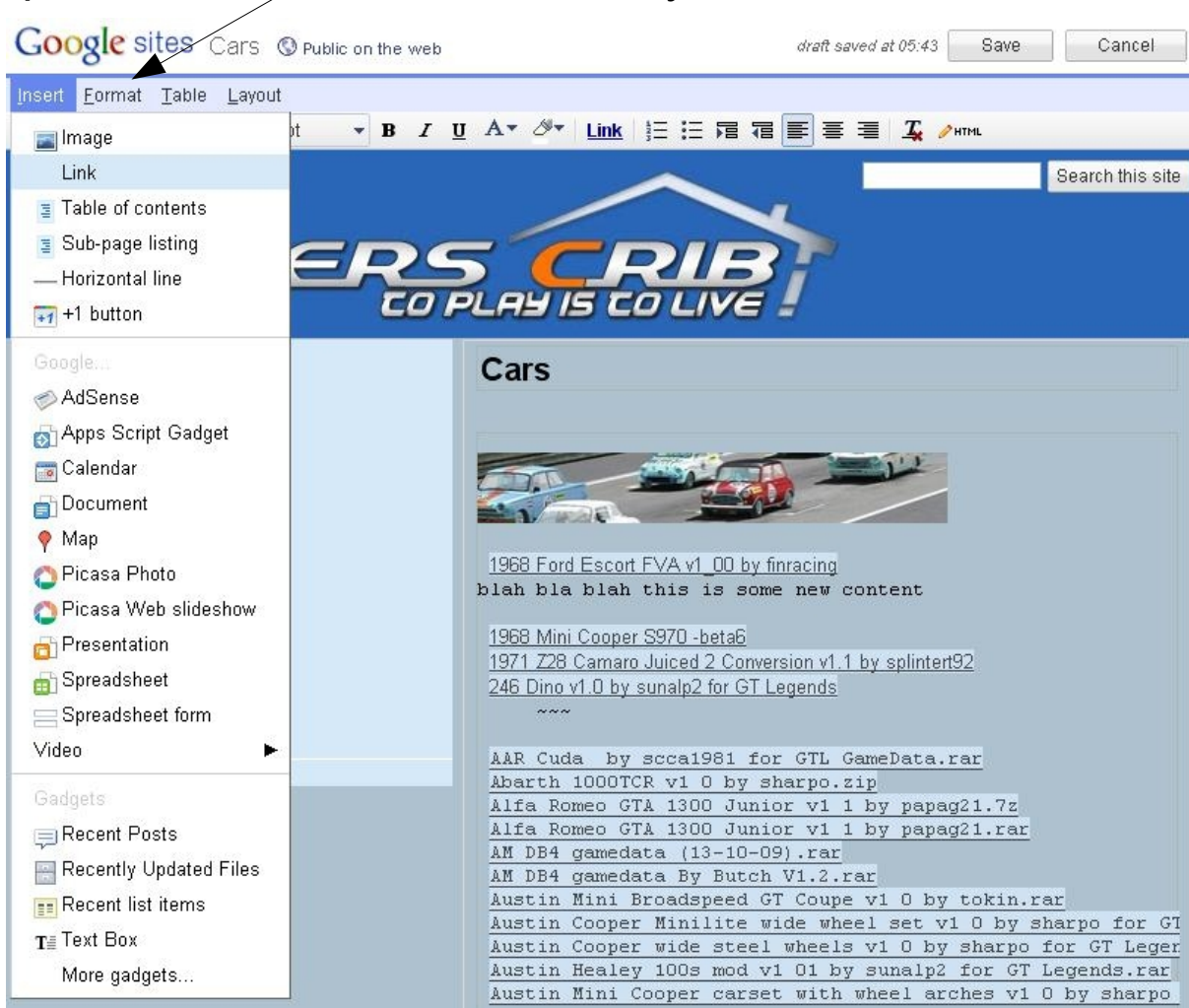


2. the page becomes a document editing window

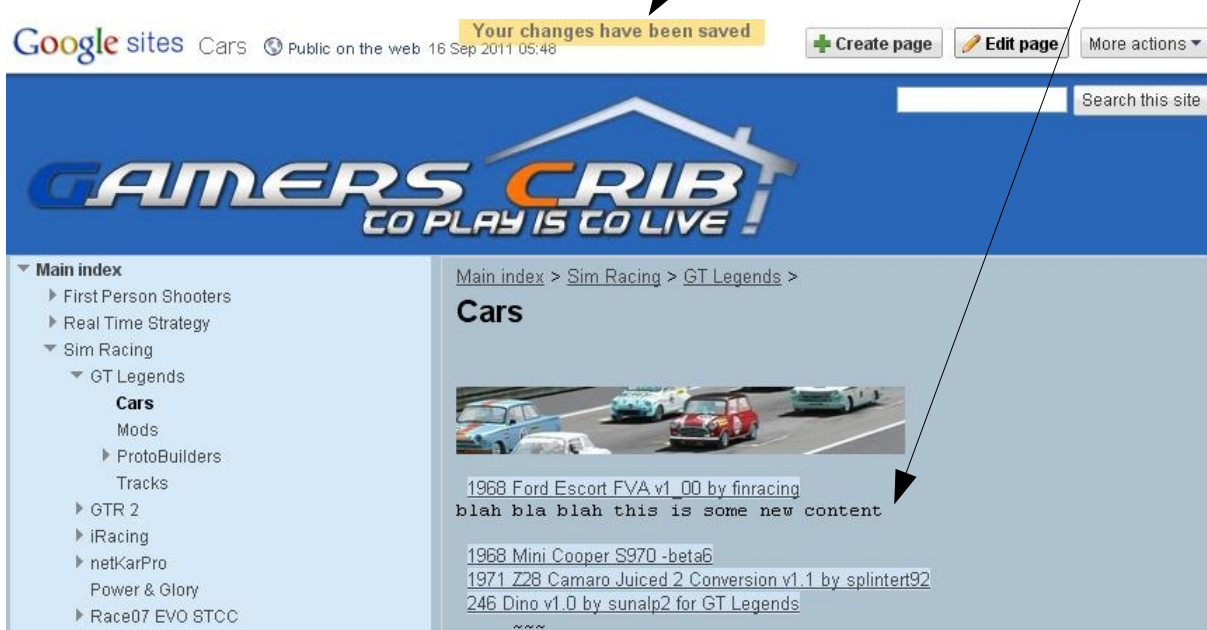
Type some text, insert images etc., then click the **Save** button



Explore the menus for other stuff you can add in Edit mode



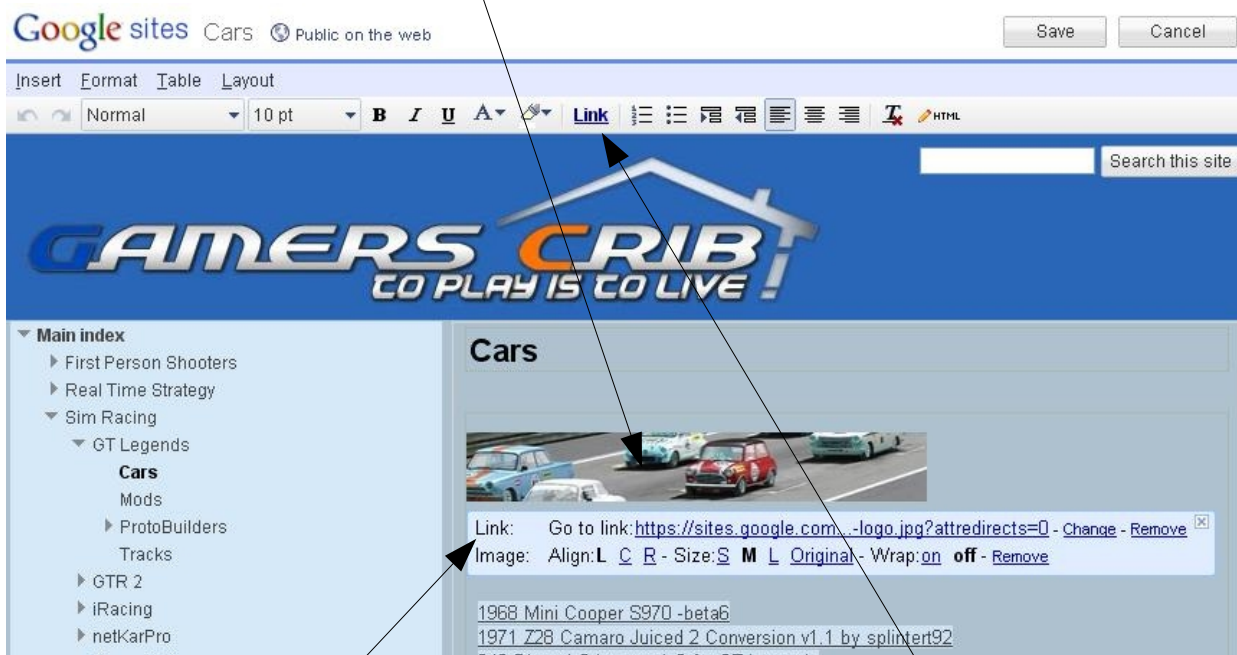
After saving, the changes are confirmed, and the changes become visible to all



All changes are recorded and it is simple to revert to an earlier version, so don't be afraid to try things!

In Edit mode, many of the elements on the page have popup menu options. The menu appears when you select the element

E.g. when you click **left click** an image...



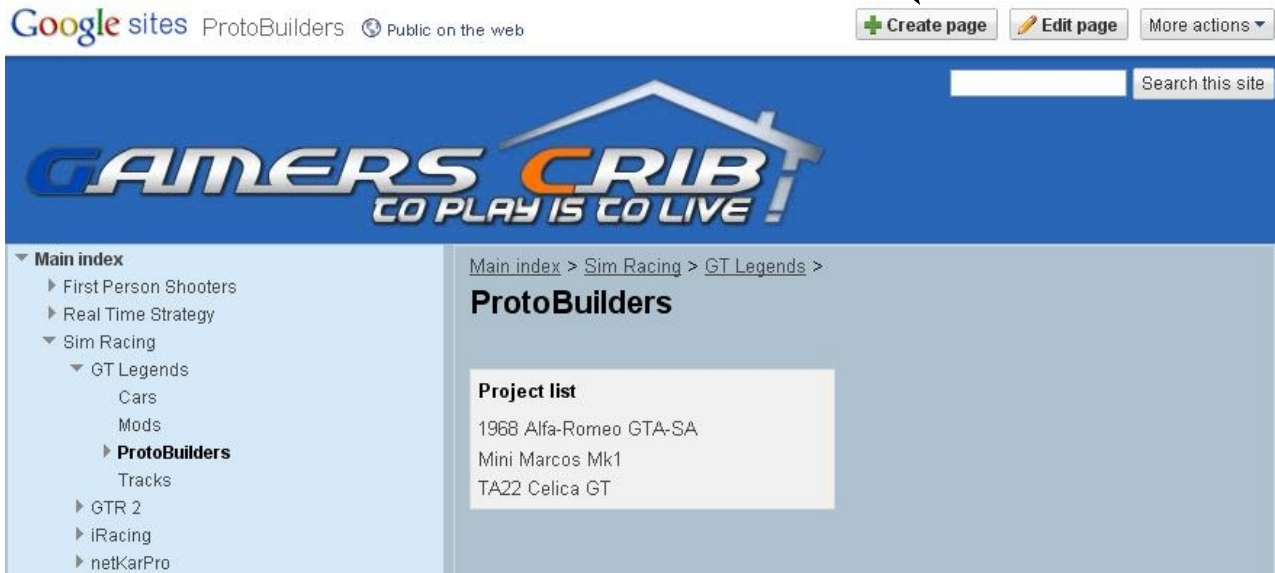
... its **popup menu** offers you options to change things like size & position, how text flows around it, and the link associated with the image.

To add a link to some text, just mark it and click the **Link** button in the toolbar

How to add an info page

Let's say we want to add a page for a new car, to the ProtoBuilders pages

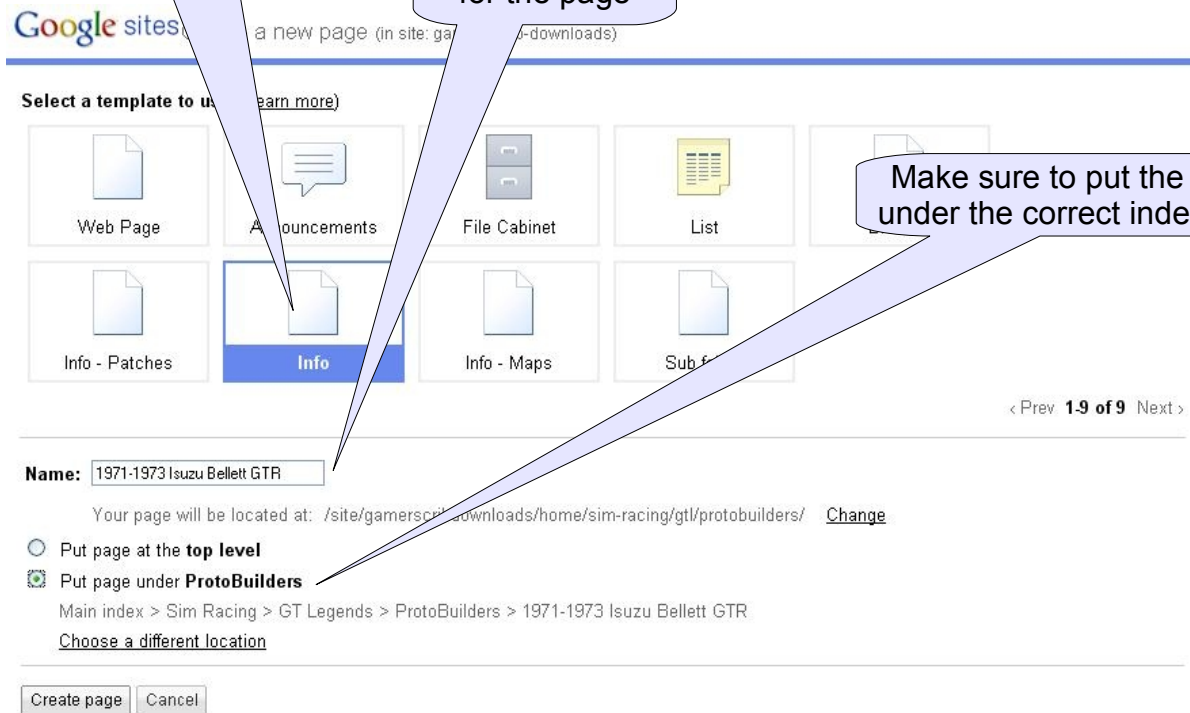
First go to the index page, then click **Create page**



Pick a template for the page layout

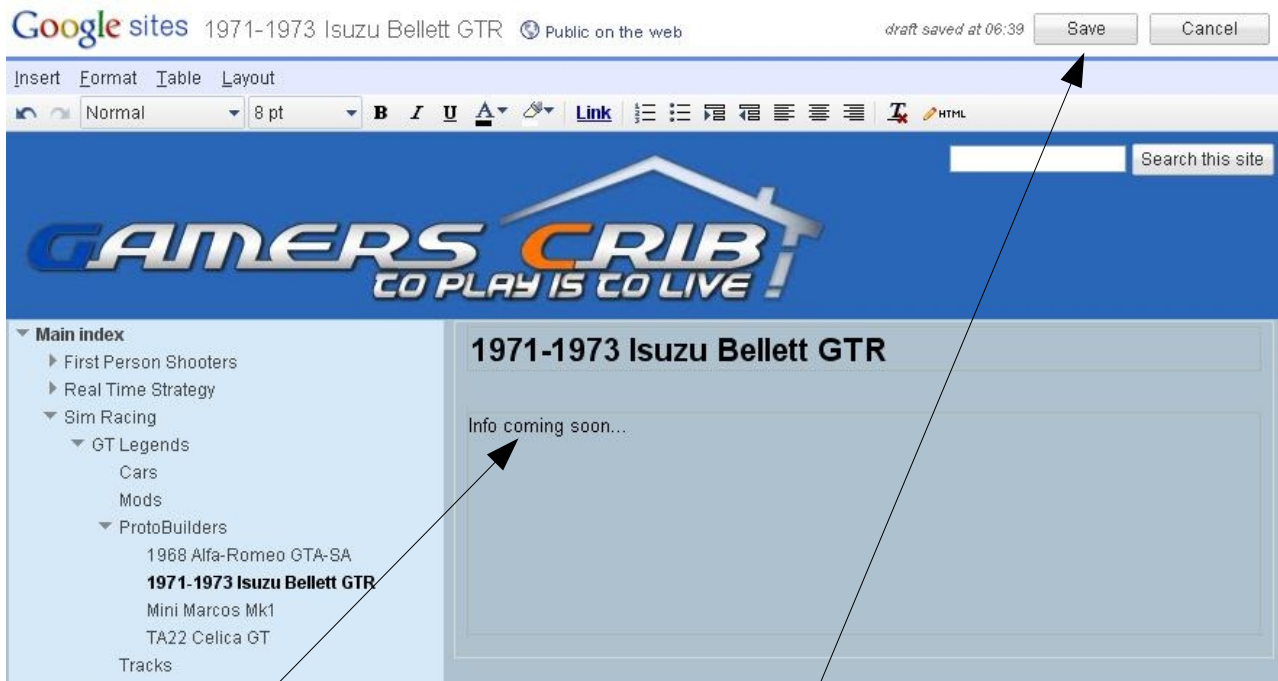
Choose a name for the page

Make sure to put the page under the correct index page



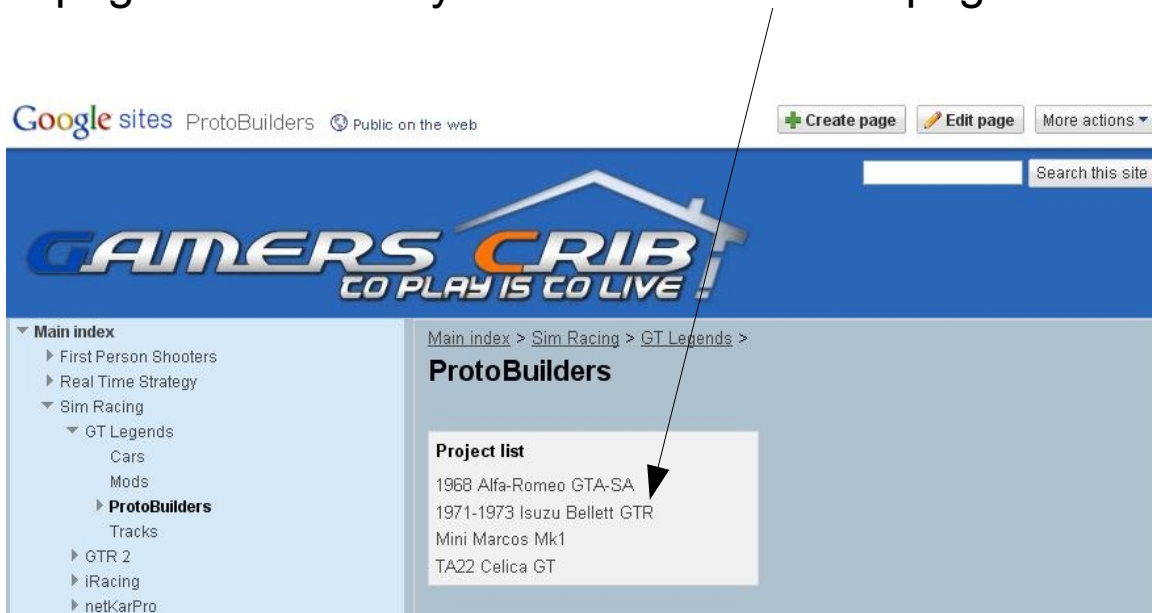
Click **Create page**

After creating the page you are put straight into Edit mode...



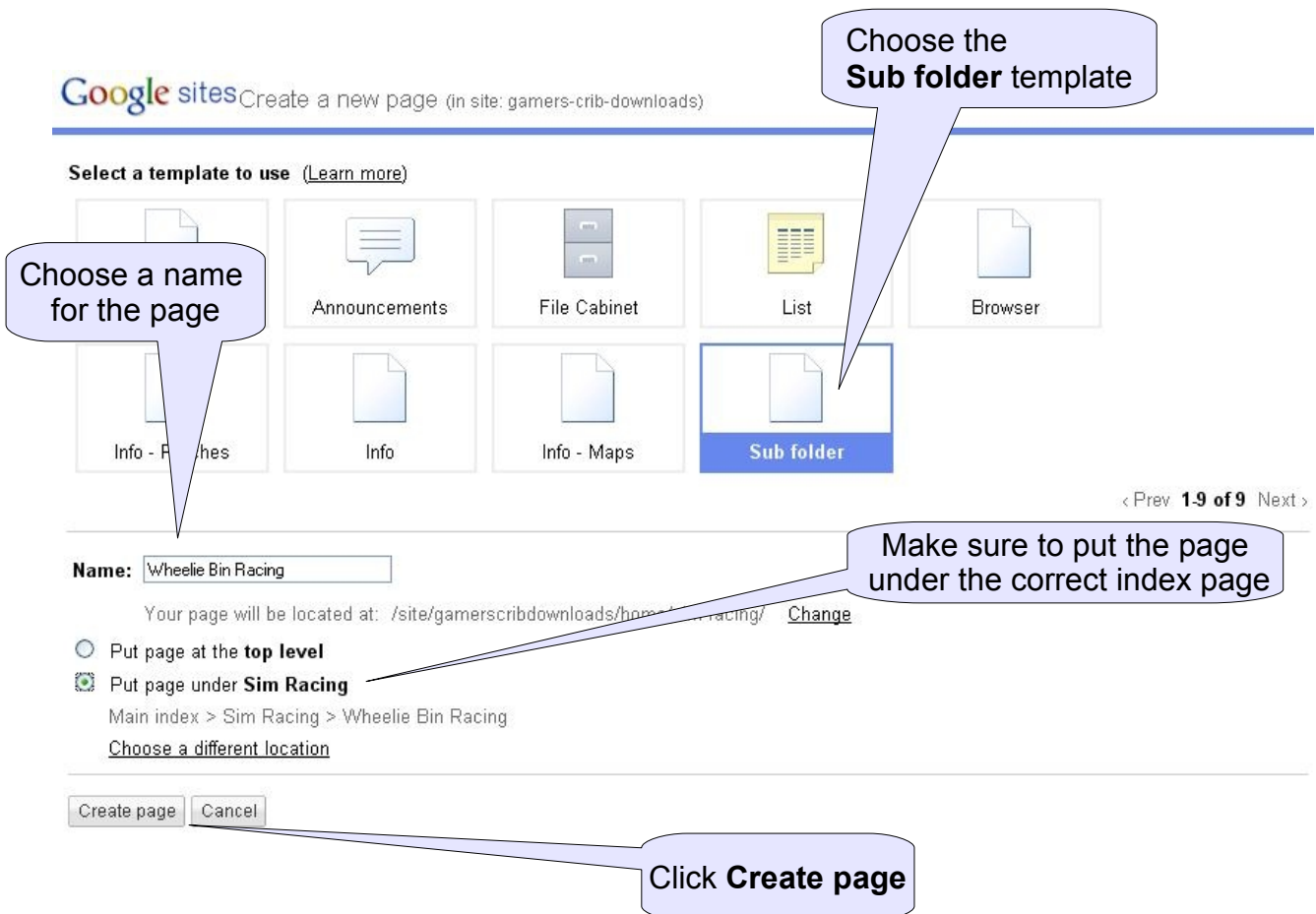
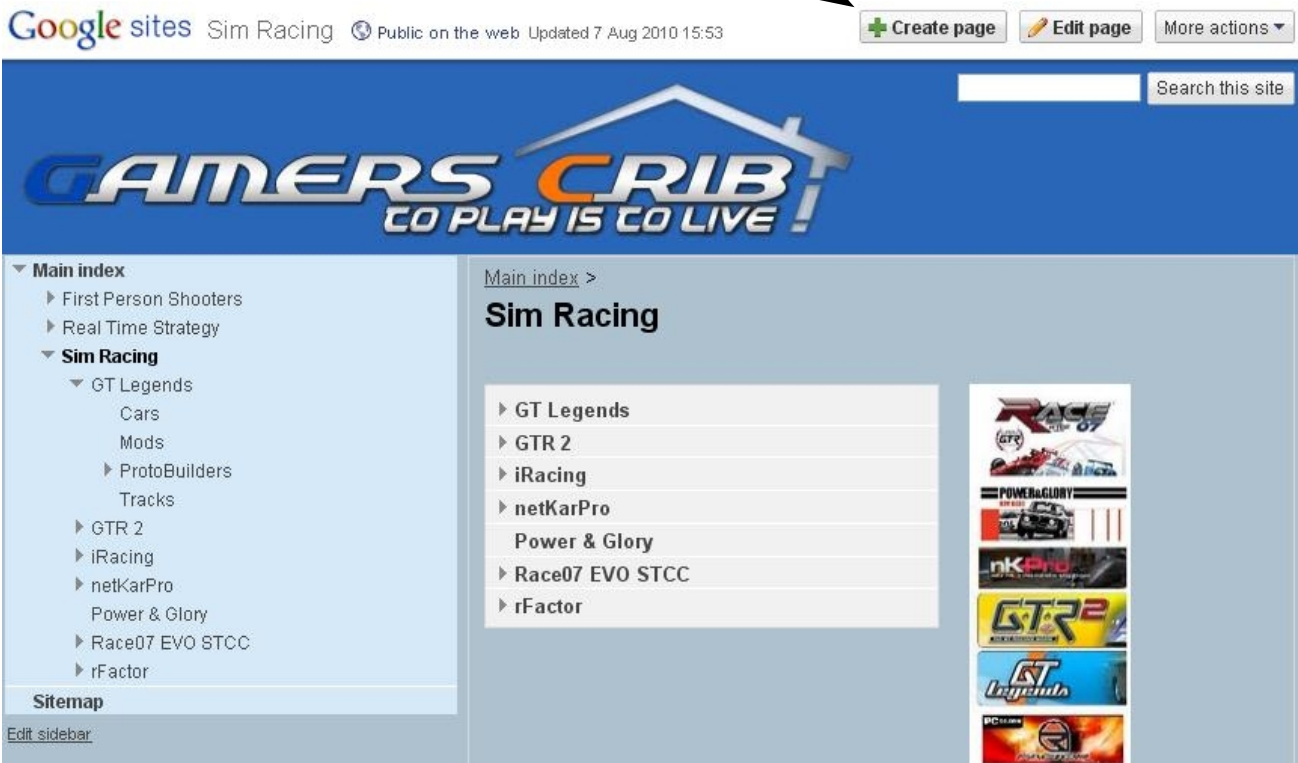
Add your text, images, etc. and click **Save**

Now if you go back to the index page, you will see the gadget on that page automatically detects the new info page

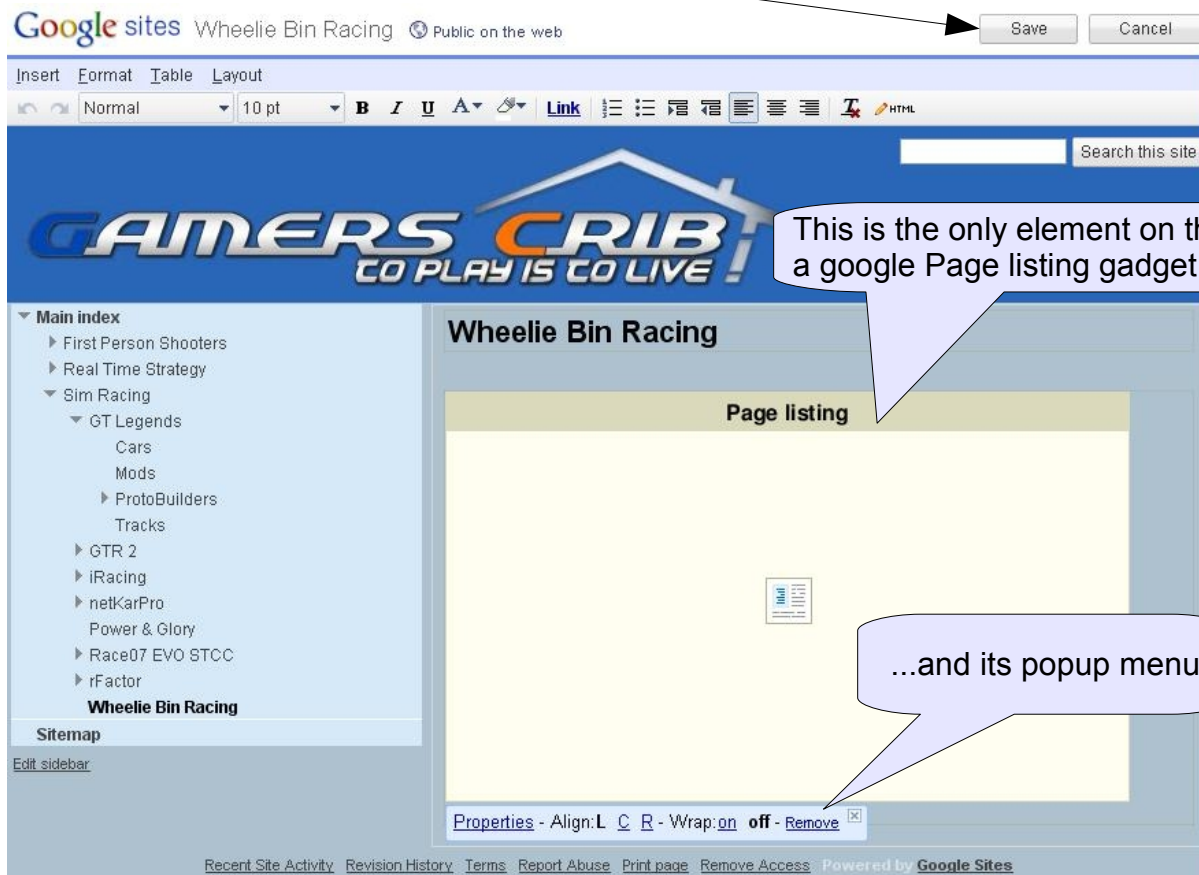


How to add an index page

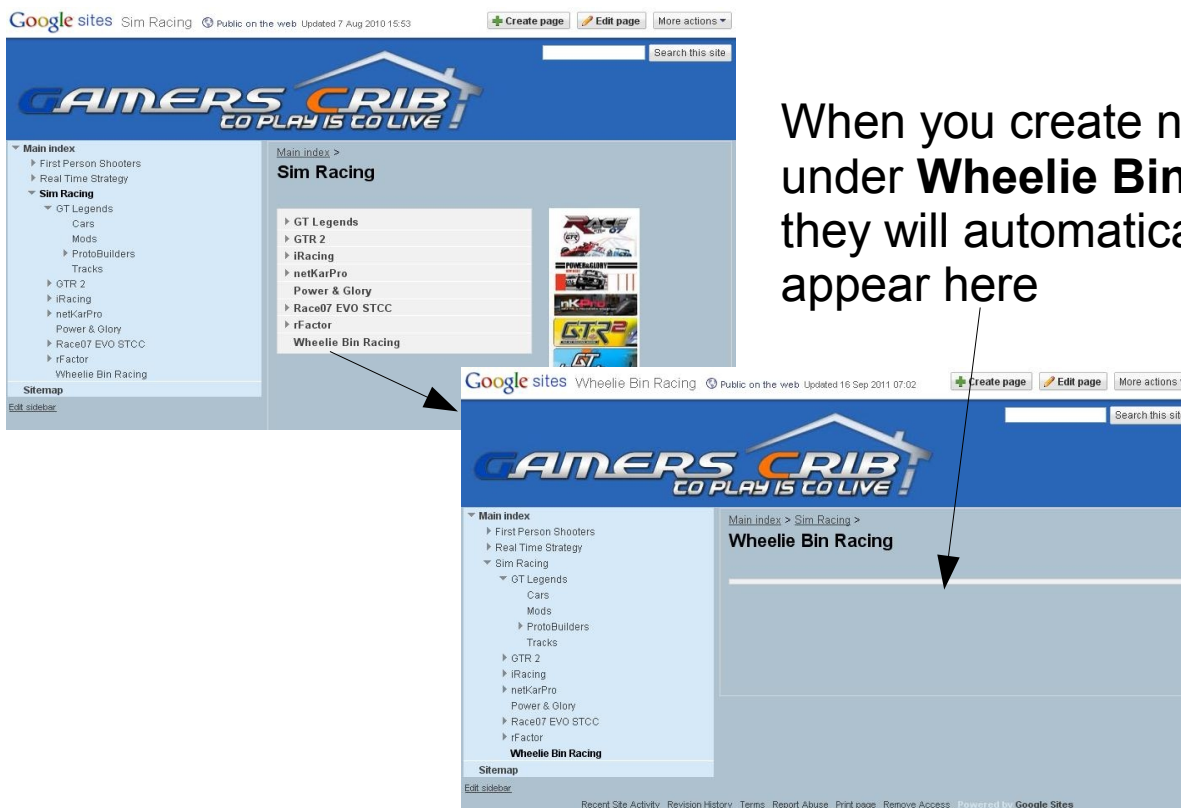
Let's add one to the **Sim Racing** index page
Go to the page and click **Create page**..



After creation you are put into Edit mode for the new page
Click **Save**



After saving you will see the Sim Racing page gadget has detected the new index page.



When you create new pages under **Wheelie Bin Racing** they will automatically appear here